



**UNITED STATES BANKRUPTCY COURT  
CENTRAL DISTRICT OF CALIFORNIA  
LOS ANGELES DIVISION**

In re:  
Layfield & Barrett, APC,

Debtor(s)

Case No.: 2:17-bk-19548-NB

Chapter: 11

**TENTATIVE RULING AUTHORIZING AND  
DIRECTING MR. LAYFIELD TO FILE AND  
SERVE DOCUMENTS IN PDF FORMAT**

Hearing:

Date: October 24, 2018

Time: 10:00 a.m.

Place: 255 E. Temple St. Ste. 1545  
Los Angeles, CA 90012

As further set forth below, the tentative ruling of this Court is to authorize and direct Philip James Layfield ("Mr. Layfield") to file most documents in Portable Document Format ("PDF") on a compact disk ("CD"). The tentative ruling is that documents must be served in substantially the same manner.

**1. BACKGROUND**

Mr. Layfield is a party in interest in three cases. *See In re Layfield*, 2:18-bk-15829-NB; *In re Layfield & Barrett, APC*, 2:17-bk-19548-NB; *In re Maximum Legal (California), LLP*, 2:17-bk-18433-NB (collectively, the "Layfield-Related Cases").

1 Identical versions of this order are being issued in all three cases, and this order applies  
2 to all proceedings in each case, including adversary proceedings.

3 Mr. Layfield is an attorney. Normally any attorney who files more than a minimal  
4 number of papers with this Court is required to register for electronic filing using this  
5 Court's CM/ECF system (see LBR 5005-4), but Mr. Layfield has not done so.

6 From the record before this Court it appears that Mr. Layfield might be ineligible  
7 to register for CM/ECF due to his current status with the Bar – although that has not  
8 been established, and at present this Court makes no finding on that issue. Previously  
9 he requested an order of this Court authorizing him to file documents electronically,  
10 apparently meaning that he wished to file documents without needing to register for  
11 CM/ECF, or alternatively that he wished to file documents via some sort of mechanism  
12 other than CM/ECF: it was not clear to this Court exactly what Mr. Layfield was  
13 requesting. This Court orally denied that request in a previous hearing (and later  
14 confirmed that denial by issuing written orders generally denying Mr. Layfield's omnibus  
15 motions).

16 This Court explained that (1) there are various mechanisms for individuals to be  
17 able to file documents electronically, and Mr. Layfield had not established that he is  
18 ineligible for CM/ECF filing under at least one of those mechanisms (the "CM/ECF  
19 Mechanisms"), and (2) unlike the alleged procedures in other courts that Mr. Layfield  
20 referenced, the undersigned Bankruptcy Judge is not aware of any existing procedure  
21 enabling someone who is not qualified under this Court's CM/ECF system to file  
22 documents electronically (a "Non-CM/ECF Mechanism"). In addition, this Court notes  
23 that there are dangers in permitting a person who is not eligible to use one of the  
24 CM/ECF Mechanisms to file PDF documents electronically. For example, that would  
25 bypass the procedures to protect the integrity of that system, including the requirements  
26 for preserving original "wet ink" signatures.

27 Since that oral ruling Mr. Layfield has neither (1) sought a determination by this  
28 Court that he is ineligible for the CM/ECF Mechanisms and therefore can continue filing

1 paper documents nor (2) proposed any Non-CM/ECF Mechanism. Instead, Mr. Layfield  
2 has filed numerous documents in paper form in the Layfield-Related Cases. Recently  
3 he has also submitted at least one flash drive to the intake department of the Clerk of  
4 this Court. Both the papers and any flash drives are problematic.

## 5 **2. PROBLEMS WITH PAPER AND FLASH DRIVES**

6 Paper documents must be scanned by the Clerk's Office in order to appear on  
7 the electronic docket. The volume of paper documents that Mr. Layfield has filed to  
8 date is enormous. He estimates that one motion alone is approximately 3,500 pages.  
9 *See In re Maximum Legal (California), LLP* (Case No. 2:17-bk-18433-NB), dkt. 123,  
10 p. 2:11. It takes a very substantial amount of time and resources of this Court to scan  
11 that volume of paper. That amount of scanning also delays the entry of documents on  
12 the docket.

13 Flash drives are not authorized by any Local Bankruptcy Rule or procedure. In  
14 addition, they pose a security risk for this Court's computer network if they are used to  
15 transfer files.

16 It is not just this Court that is affected. Parties in interest face similar burdens  
17 and risks. Specifically, to the extent that Mr. Layfield is serving anyone via U.S. mail, he  
18 is either serving large volumes of paper on them or serving them with flash drives, or  
19 both.

## 20 **3. REMEDIES**

21 For all of the foregoing reasons, the tentative ruling, which will be addressed at  
22 the above-captioned hearing, is to issue an order adopting the following procedures:

23 1. Non-CM/ECF Mechanism Authorized and Required. Mr. Layfield is prohibited  
24 from filing and serving paper copies, and instead he is authorized and directed to file  
25 and serve all documents in the Layfield-Related Cases using the Non-CM/ECF  
26 Mechanism described below. Notwithstanding the immediately preceding sentence, for  
27 documents that are 20 pages or less, including all exhibits and supporting documents  
28 (declarations, requests for judicial notice, certificates of service, etc.), Mr. Layfield may

1 elect to file and serve paper copies in lieu of the Non-CM/ECF Mechanism described  
2 below.

3 2. Filing documents. The Non-CM/ECF Mechanism for filing documents is as  
4 follows. For **each** motion or other document that he seeks to file with this Court Mr.  
5 Layfield must:

6 (a) electronically convert his word-processed documents to a Portable  
7 Document Format ("PDF");

8 (b) scan any original "wet ink" signature pages and add them to the PDF  
9 document;

10 (c) convert or scan any exhibits into PDF;

11 (d) combine the above-described PDFs into a single document, provided  
12 that no single document may exceed 10 MegaBytes ("MB"), and any document  
13 that does exceed that limit must be broken into separate PDF files within that  
14 limit, and must be clearly named so that they will appear on the CD's file  
15 directory in the sequence in which Mr. Layfield intends to file them (e.g., "Motion  
16 for X," "Motion for X, Exs. 1-7," and "Motion for X, Exs. 8-12");

17 (e) "burn" the PDF document(s) to a CD;

18 (f) place the CD in a padded envelope (the "CD Envelope");

19 (g) place a label on one side of the CD Envelope reading:

20 US Bankruptcy Court, C.D. Cal.  
21 Attn: Operations Mgr. (for IT Security Officer)  
22 255 E. Temple St, Ste. 100  
Los Angeles, CA 90012

23 (h) staple to the other side of the CD Envelope a paper copy of the caption  
24 page of the document; and

25 (i) place the sealed CD Envelope into an overnight delivery box or other  
26 secure container and arrange for timely delivery to the Clerk's Office, together  
27 with any filing fee and other materials that may be necessary or appropriate (e.g.,  
28

1 a postage-prepaid return envelope, an additional copy of the caption page, and a  
2 cover letter requesting return of a file-stamped copy of the cover page).

3 3. Serving Documents. Mr. Layfield is directed to follow the same Non-CM/ECF  
4 Mechanism described above (PDFs on a CD) to serve each person whom he is  
5 required to serve under the applicable rules or any orders of this Court.  
6 Notwithstanding the immediately preceding sentence, any party in interest may notify  
7 Mr. Layfield in a written notice, filed with this Court and served on Mr. Layfield, that  
8 instead of receiving a CD with PDFs they prefer to be served with PDF copies of  
9 documents via some other means (e.g., via email), in which event Mr. Layfield is  
10 directed to serve that party using that method (unless he moves for and obtains an  
11 order from this Court excusing him from doing so). Notwithstanding the foregoing  
12 procedures for service, Mr. Layfield is excused from the Non-CM/ECF Mechanism with  
13 respect to those persons who are automatically served via this Court's electronic Notice  
14 of Electronic Filing ("NEF") system.

15 4. "Wet Ink" Signatures. Mr. Layfield is directed (a) to assemble all original "wet  
16 ink" signature pages in each document that he files, (b) staple them to a copy of the  
17 caption page (collectively, the "Wet Ink Pages"), and (c) serve the Wet Ink Pages on  
18 each trustee or debtor-in-possession in the Layfield-Related Cases, simultaneous with  
19 serving the document, via registered, certified mail. Each such trustee or debtor-in-  
20 possession is hereby directed to retain such Wet Ink Pages until otherwise ordered by  
21 this Court.

22 5. Prohibition Of Other Non-CM/ECF Mechanisms. Mr. Layfield is prohibited  
23 from submitting flash drives or "DVDs" or using any mechanism to file and serve  
24 documents other than as set forth above. Any flash drives or other electronic storage  
25 media that have already been received by the Clerk's Office as of the date of entry of  
26 this order will be returned to Mr. Layfield. Any flash drive or other electronic storage  
27 media that are submitted in the future may be disposed of as the Clerk's Office sees fit.  
28



**CERTIFICATE OF SERVICE**

I, the below-named deputy clerk of the United States Bankruptcy Court, certify that I placed a true and correct copy of the attached document in a sealed envelope for collection and mailing, no later than the next business day that is not a court-observed holiday, in the United States mail, first class, postage prepaid, and addressed as follows:

Debtor

Philip J. Layfield  
c/o Maximum Legal Holdings, LLC  
8 The Green, Suite 6426  
Dover, DE 19901

Date: 10/22/2018 Signature: /s/ Sharon Sumlin  
Deputy Clerk [*printed name*]: Sharon Sumlin